



DEVELOPING A STRATEGIC PLAN FOR THE TAX JUSTICE ALLIANCE UGANDA

Terms of Reference

Taxation is an embedded component of how the state relates to its citizens anywhere in the world, and the high impact of tax injustices on countries is a uniting force for civil society organisations at the local, national, regional and international levels. The Tax Justice agenda is increasingly becoming influential on issues of governance and economic justice in both developed and developing countries. This is mainly attributed to the fact that tax has been thought of as the most sustainable source of financing for countries. However, the challenges and tax injustices are manifold and range from poor assessments and theft of taxes at the local and national levels to multinationals' schemes of avoiding taxes replacing the burden of financing countries to poor citizens.

Therefore if government intends to increase domestic revenue, it must do so in a fair and just way. This is in line with the tax justice principles that must be considered namely: the duty of the tax payer and the duty of the state. For the tax payer, tax justice means that they accept their duty to the state in which they reside and declare all their income fairly and openly and pay their taxes as defined by the law. To the state, tax justice means that the state creates a system of taxation that requires each person to pay tax according to their means, state expenses are budgeted and accounted for through democratic and transparent processes and the state imposes a duty to ensure that taxes are applied impartially. Without fair and transparent domestic resource mobilisation, allocation and utilization processes, service delivery especially at national and local government levels will be inadequate. As a result the poor and marginalized people in dire need for services will be under-served which will affect various social and economic programmes.

Tax Justice Alliance Uganda was established in 2012 following the realization that it was important for CSOs in Uganda to come together and deliberate on tax issues and pool human, financial and technological resources for common and/or joint action. Since then, the Alliance is gradually growing both in membership and the number of issues it covers and currently spearheads civil society debate and engagement of different stakeholders on tax issues in Uganda.

It is upon this background, that SEATINI Uganda and ActionAid on behalf of the Tax Justice Alliance would like to develop a strategic plan for the Tax Justice Alliance Uganda.

Services Required

SEATINI Uganda and ActionAid on behalf of the Tax Justice Alliance Uganda is looking for a suitable consultant to develop a strategic plan for the Tax Justice Alliance Uganda

Purpose and Objectives of the strategic Plan

The strategic plan will be used to communicate the Alliance's overall goals and set actions needed to achieve them during the next five years.

Methodology

The development of the strategic plan will involve interactions with Members of the Tax Justice Alliance Uganda. The consultant is expected to make use of the relevant Tax Justice Alliance documents which will be provided by SEATINI Uganda

Deliverables

The key deliverables for the assignment will include;

- An inception report detailing the methodology to be adopted while developing the strategic plan.
- Draft strategic plan to be presented to members of the Tax Justice Alliance.
- The final strategic plan incorporating comments and input from members of the Tax Justice Alliance Uganda.

Qualifications of the consultant

The suitable consultant shall have the following qualifications:

- At least a master's degree in a relevant field in the area of planning, public policy, development economics, law and tax.
- A thorough knowledge of the taxation system and context of Uganda
- Previous experience in alliance building and strategic planning
- Excellent skills in written and spoken English

Time Frame

Activity	Responsibility	Timelines
Expression of Interest	Consultant	7 th November 2018
Selection of Consultant	SEATINI Uganda	16 th November 2018
Signing of Contract	SEATINI Uganda/Consultant	19 th November 2018
Submission of Inception Report	Consultant	23 rd November 2018
Submission of first draft	Consultant	26 th November 2018
Review of the first draft	Tax Justice Alliance members	27 th November 2018



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Submission of Final report	Consultant	30 th November 2018

Submission of proposal

Interested candidates should submit their technical and financial proposals addressed to the Country Director: SEATINI Uganda, email: seatini@infocom.co.ug, cc: Regina Navuga nregina@seatiniuganda.org. P.O Box 3138, Kampala, Uganda, Plot 806.Block 213. Bukoto – Kisaasi Road by **16th November 2018**.

The technical proposal should include the proposed methodology, the qualifications of the consultant and referees for previous similar work done in the past. The financial proposal should highlight the expected fee for the work.